Plan of Correction Submittal & RAMP Account Process

Nicholas Owojori

July 2025

Agenda

- Plan of Corrections (POCs)
- Pipeline Inspection, Permitting, & Evaluation System (PIPES)
- How to Access PIPES
- RRC Access Management Process (RAMP)
- Uploading POCs
- Demonstration

Plan Of Correction

Expression of intent or action taken to address an alleged violation (non-compliance).

POC Submission

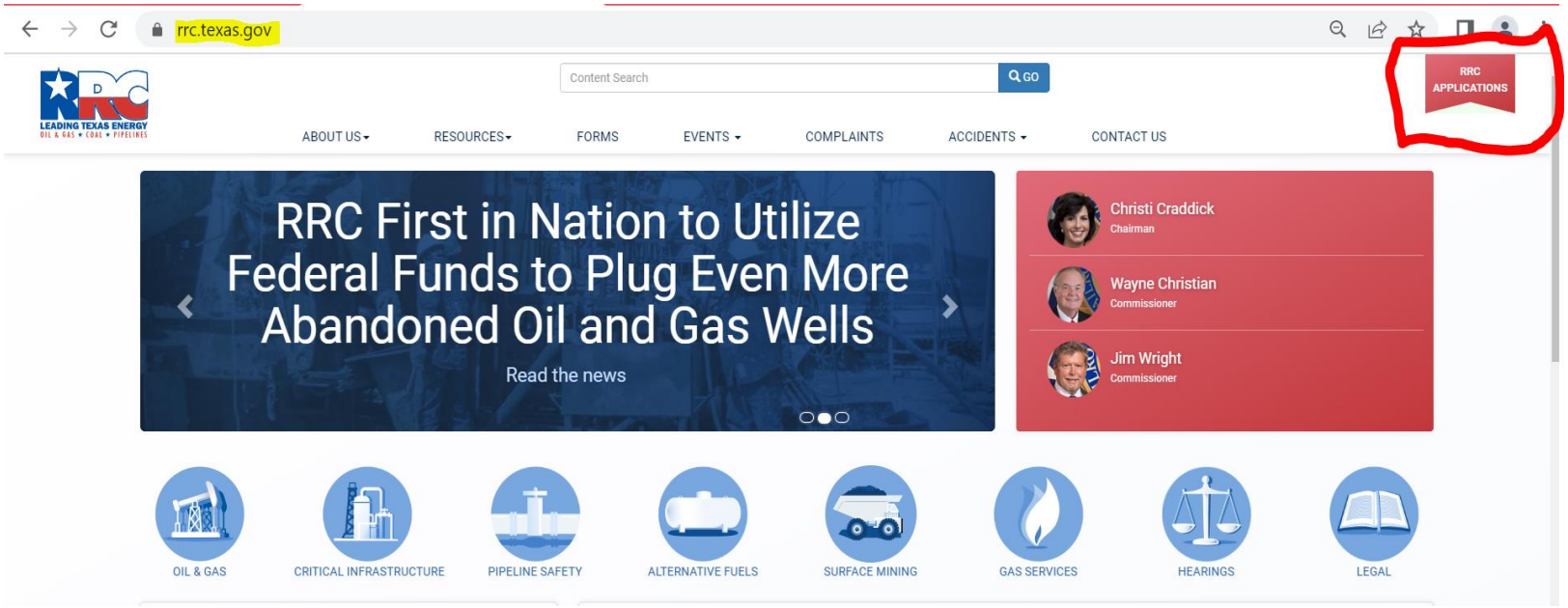
- By email to safety@rrc.texas.gov
- Online through RRC PIPES (Pipeline Inspection, Permitting, & Evaluation System) https://rrc.texas.gov/pipeline-safety/rrc-pipes/

POC Request

- POC request letter issued from the office of the Pipeline Safety Director.
- Before you respond, send, or upload any document, wait to receive POC request letter.

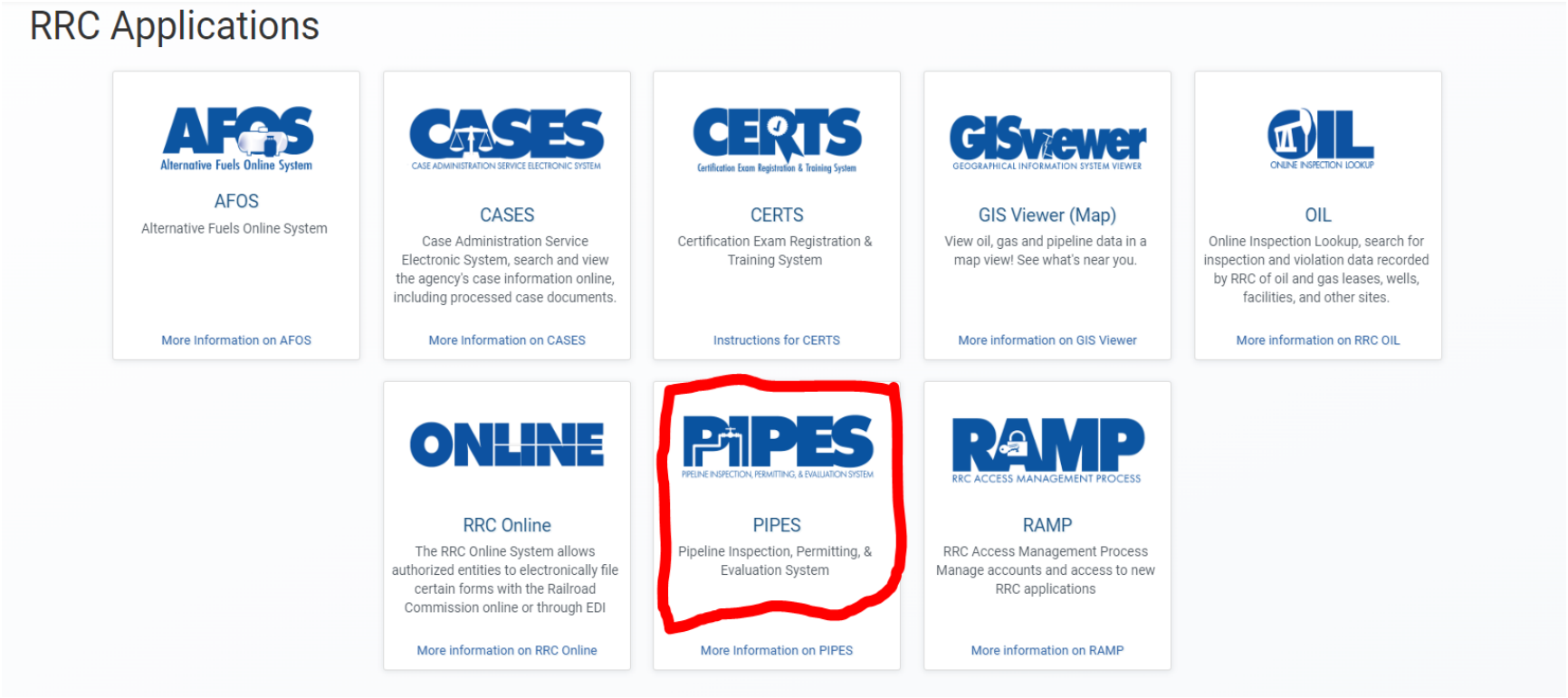
PIPES Access

- To access PIPES, go to RRC main webpage at https://www.rrc.texas.gov/ Click on RRC applications



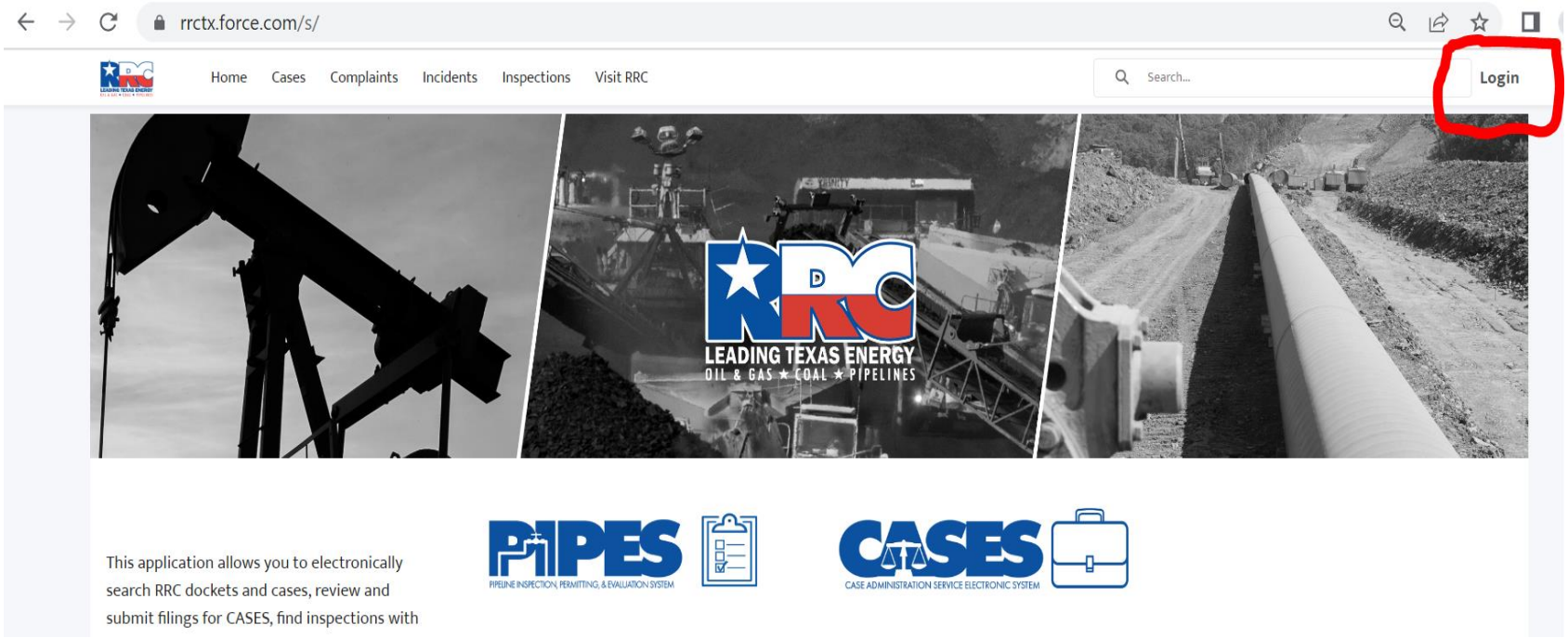
RRC PIPES

- Click on PIPES



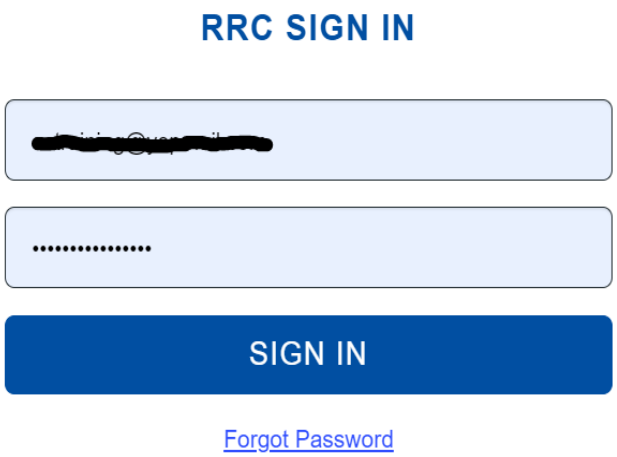
PIPES LOGIN

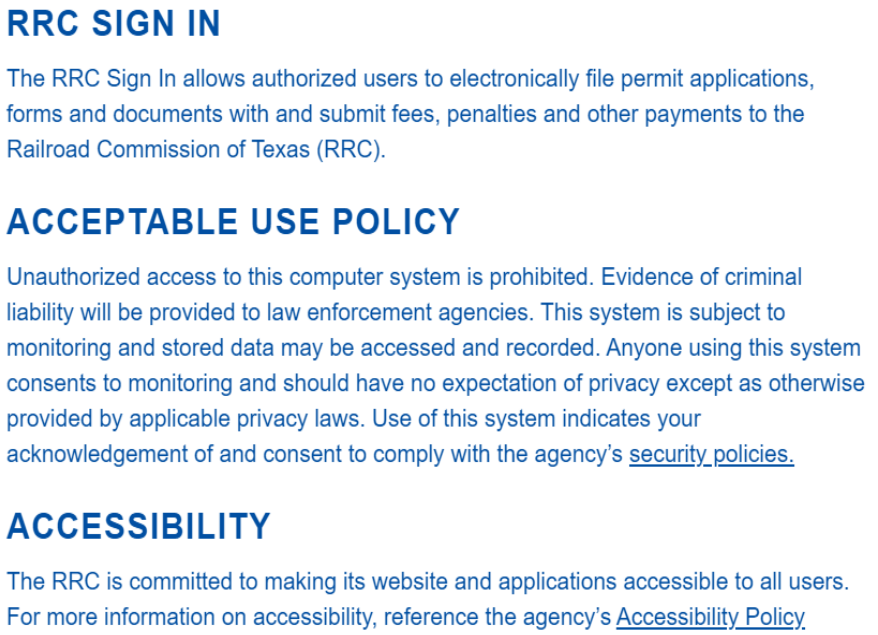
- Login to PIPES



SIGN IN

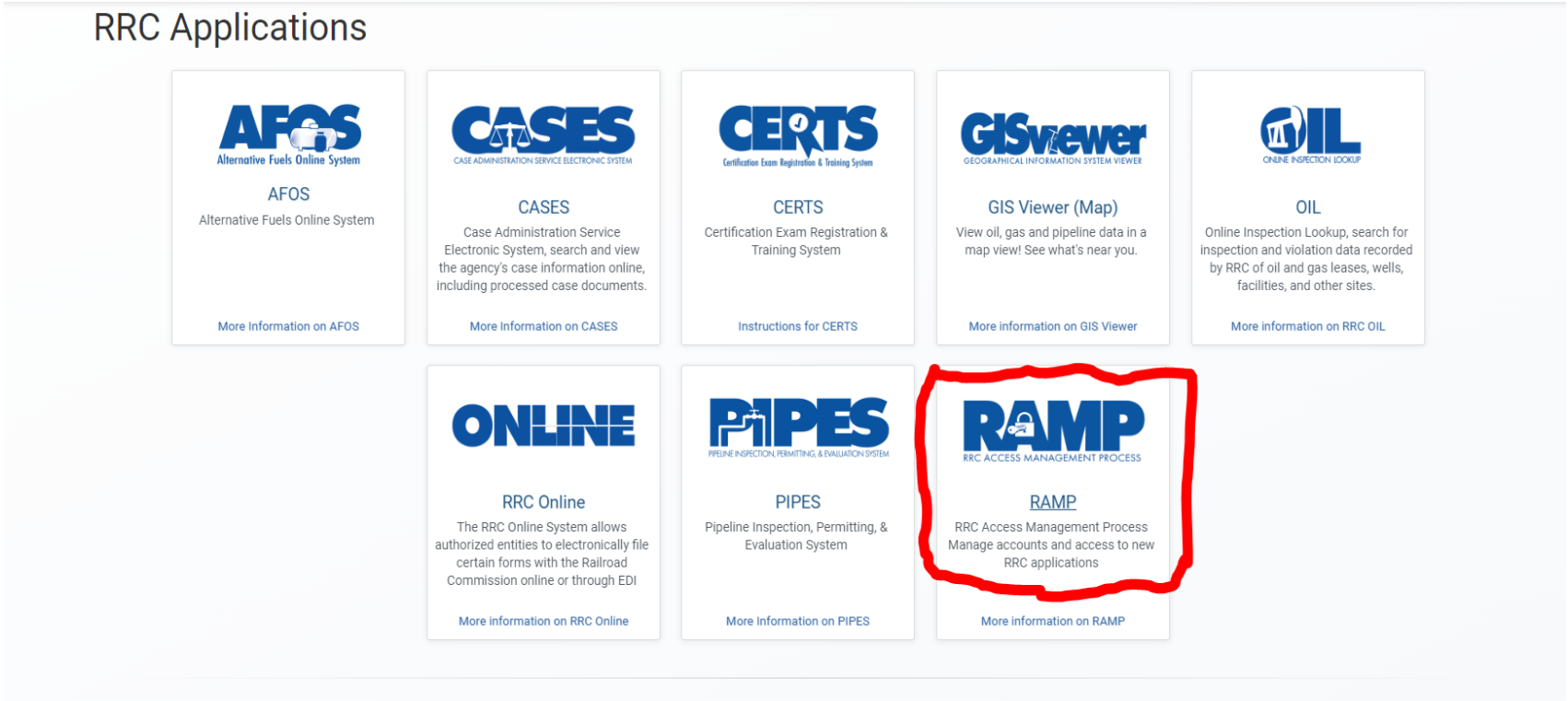
- Request access through RAMP (RRC Access Management Process)





RAMP

- Go to RRC applications page to access RAMP
- Click and follow instructions



RAMP Administration

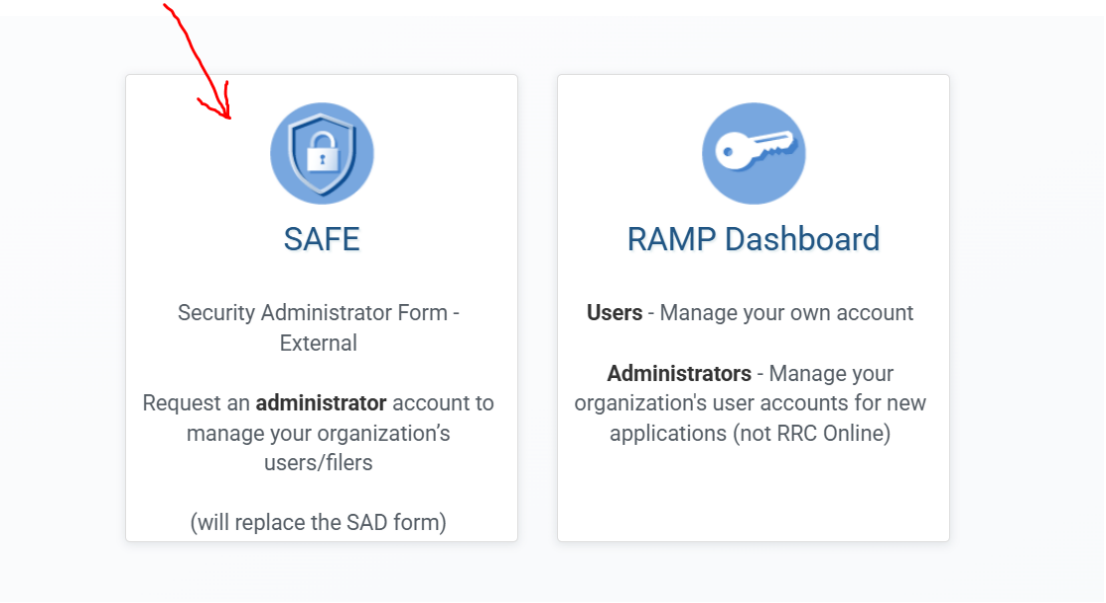
- RRC Access Management Process (RAMP) authenticated user account allows users to have a single set of sign-in credentials for multiple RRC applications.
- There are two types of Authenticated User accounts in RAMP:
    - Delegated Administrator
    - Standard User

Delegated Administrator

- All companies must have at least one Delegated Administrator.
- To become a Delegated Administrator, complete and submit the online Security Administrator Form – External (SAFE form) from the RRC website.

Becoming a Delegated Administrator

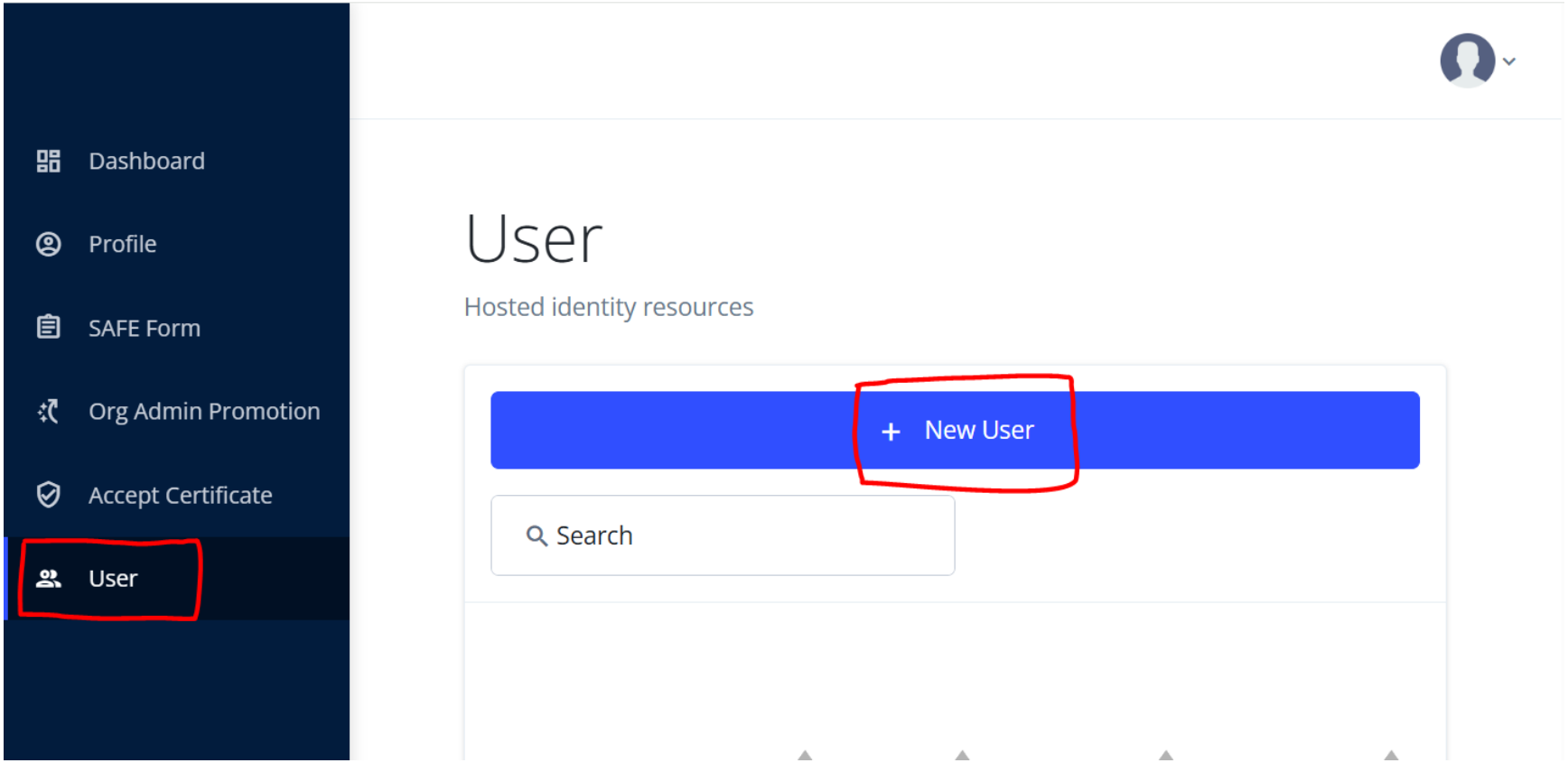
- You must submit the online Security Administrator Form – External (SAFE) request to become a Delegated Administrator
- You will receive an email confirmation from the RRC once your request has been approved.



Creating a Standard User (1 of 2)

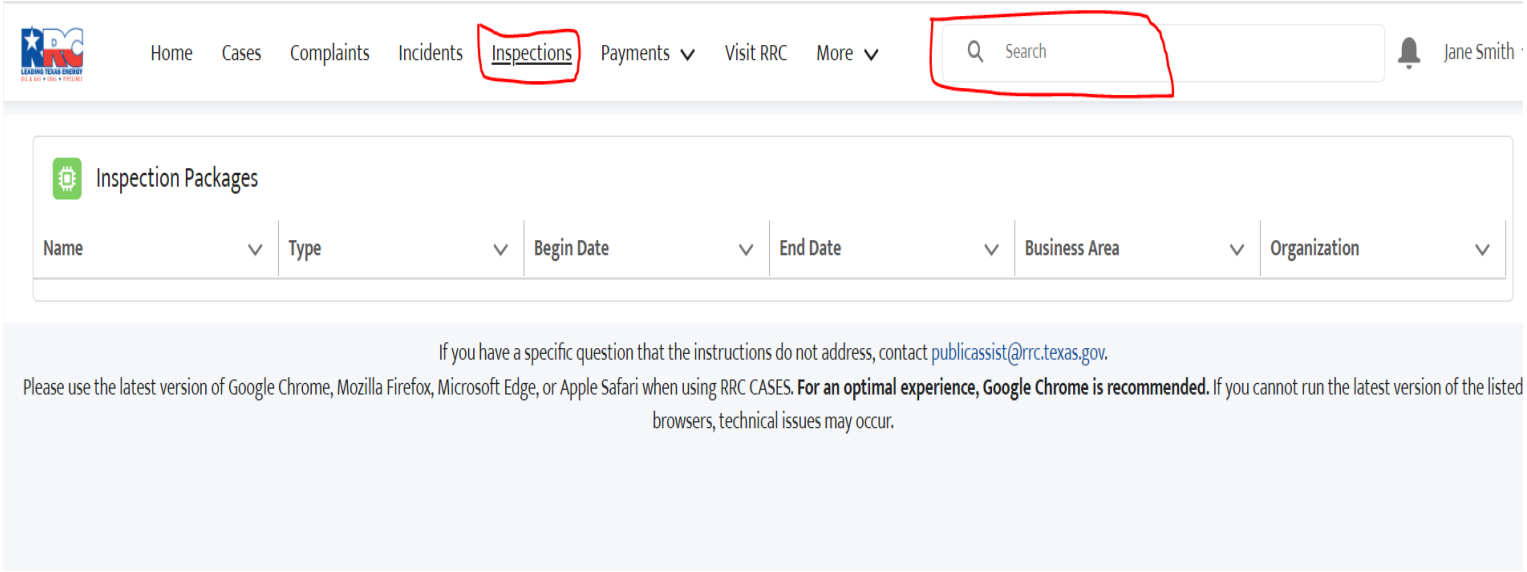
- After receiving the confirmation email from RRC and setting your password, a delegated administrator can create Standard Users.
- To create a Standard User, click the “New User” button. The New user dialog box displays.

Creating a Standard User (2 of 2)



Inspection Search

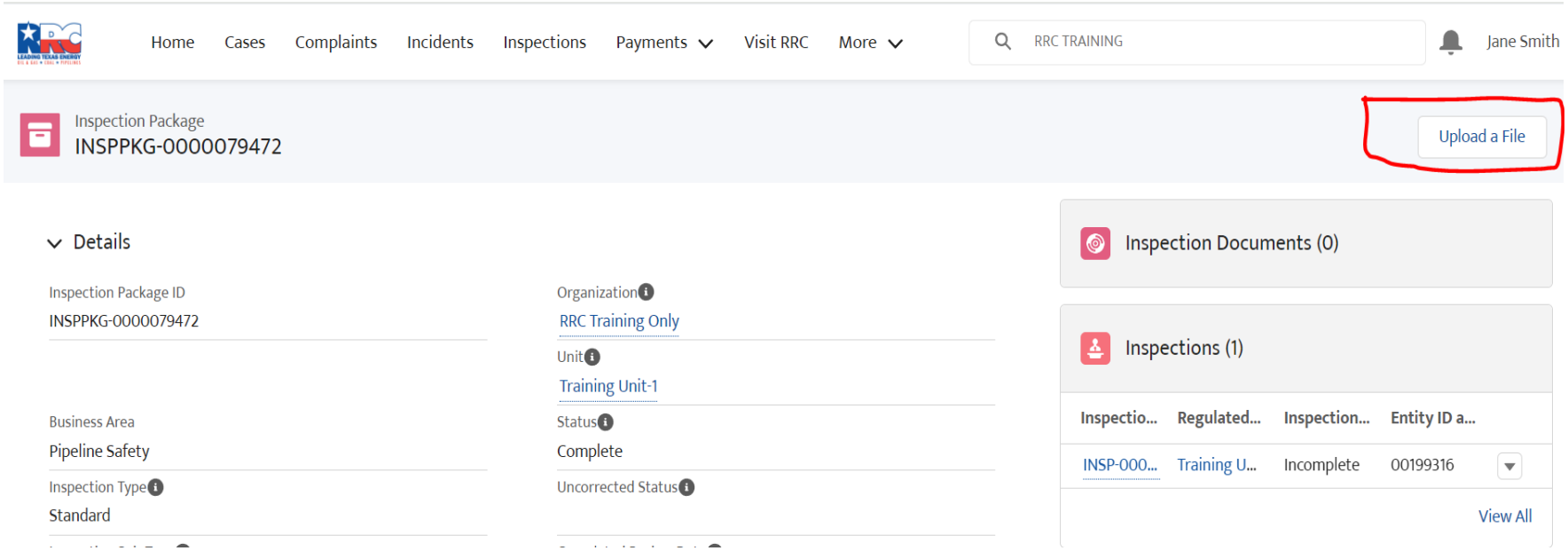
- After successful login to PIPES
- Enter INSPKG number and search



File Upload (1)

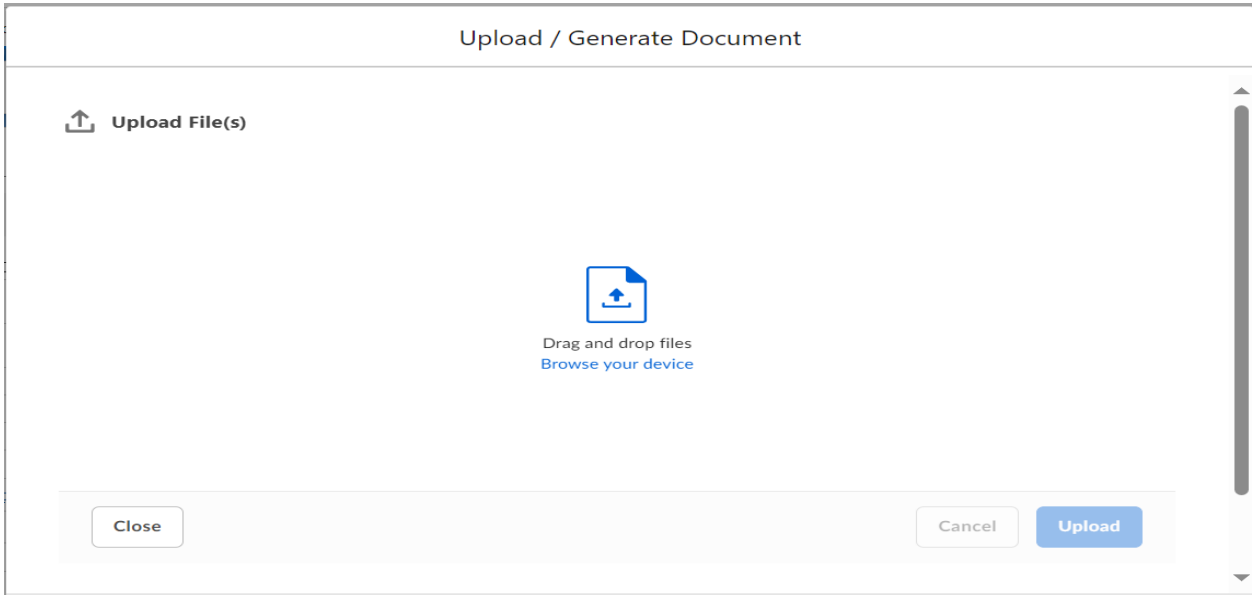
- Select option to upload file at the top right corner.

- Click on upload file and proceed



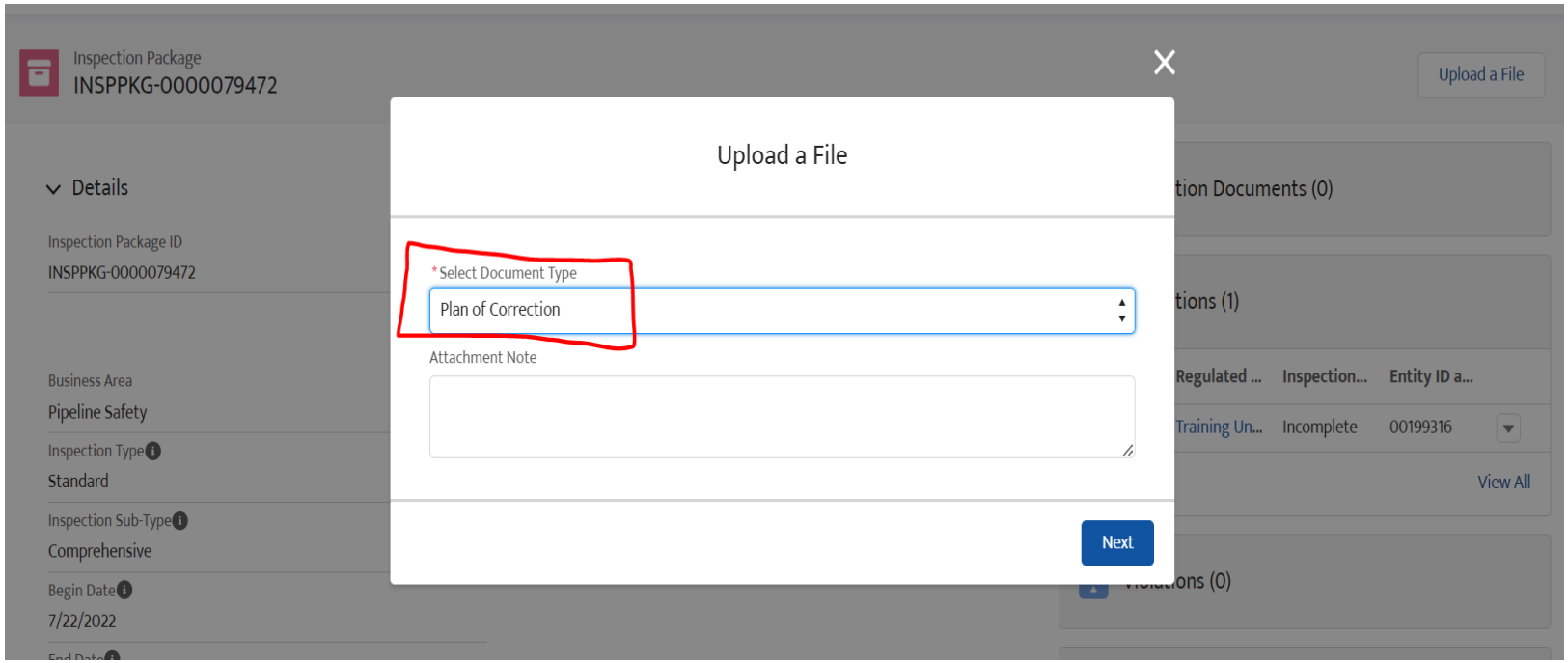
File Upload (2)

- Users can upload any type of document file
  - Word, pdf, jpeg etc.
- Drag & drop or browse your device to upload



POC Files

- Select file type as Plan of Correction
- Upload file & verify



Verify Upload

- To verify upload, refresh the page and check the uncorrected status of the Inspection package.
- If the upload is successful, INSPKG Uncorrected Status will change to POC Waiting for Approval.

Upload Issues

- If upload is unsuccessful notify RRC Pipeline Safety at safety@rrc.texas.gov

POC Review

- POC is either approved or rejected. You will receive a letter indicating status.
- If POC is rejected, letter will state the reason for rejection and the timeline for re-submission.
- POC status can be checked online on RRC PIPES.

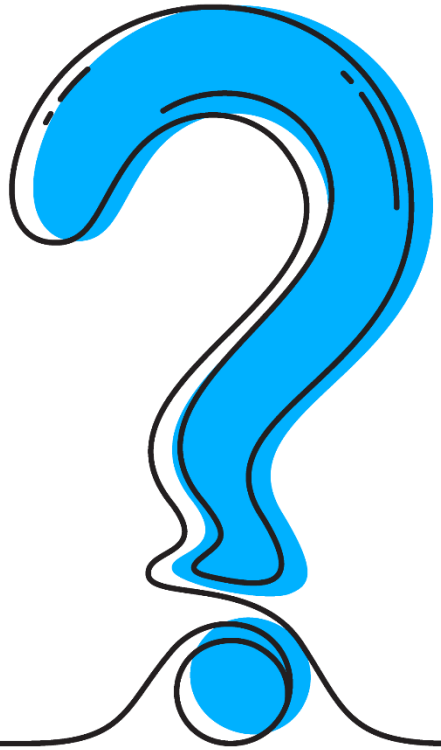
Conclusion

- Follow up alleged violations until completely resolved to avoid enforcement.
- Do not hesitate to reach out if you encounter any issues with any of the applications.

Contacts

- For RAMP access contact RRC ITS at RRCOnline-Security@rrc.texas.gov
- For uploading issues contact the RRC help desk at help.desk@rrc.texas.gov
- For all other POC issues, contact RRC Pipeline Safety at safety@rrc.texas.gov

Demonstration

- PIPES
- RAMP

Question