



T-1 Monthly Transportation & Storage Reports Electronic Data Interchange (EDI) User Guide

Railroad Commission of Texas
Information Technology Services Division
August 2020

Table of Contents

1. Introduction	4
2. Filing Procedures	4
2.1 Completing the MEFC and Contact Worksheet	4
2.2 Using Multiple Agents.....	5
3. File Description and Organization	5
4. Format Considerations.....	6
5. Record Layouts	7
5.1 Authorizing Agent record.....	7
5.1.1 Authorizing Agent general record layout.....	7
5.1.2 Authorizing Agent COBOL record layout	8
5.1.3 Authorizing Agent record data dictionary	8
5.2 T-1 Page 1 record.....	9
5.2.1 T-1 Page 1 general record layout.....	9
5.2.2 T-1 Page 1 COBOL record layout.....	12
5.2.3 T-1 Page 1 record data dictionary.....	13
5.3 T-1 Page 1A record	16
5.3.1 T-1 Page 1A general record layout	16
5.3.2 T-1 Page 1A COBOL record layout	18
5.3.3 T-1 Page 1A record data dictionary	18
5.4 T-1 Page 1B record.....	21
5.4.1 T-1 Page 1B general record layout.....	21
5.4.2 T-1 Page 1B COBOL record layout.....	23
5.4.3 T-1 Page 1B record data dictionary	24
5.5 T-1 Page 2 record.....	26
5.5.1 T-1 Page 2 general record layout.....	26
5.5.2 T-1 Page 2 COBOL record layout.....	27
5.5.3 T-1 Page 2 record data dictionary.....	28
5.6 T-1 Page 3 record.....	30
5.6.1 T-1 Page 3 general record layout.....	30
5.6.2 T-1 Page 3 COBOL record layout.....	31

5.6.3	T-1 Page 3 record data dictionary.....	32
5.7	Totals record.....	33
5.7.1	Totals general record layout.....	33
5.7.2	Totals COBOL record layout.....	33
5.7.3	Totals record data dictionary.....	34
6.	Status and Error Listings	35
7.	File Rejection	35
8.	Correcting errors.....	36

1. Introduction

Companies that are regulated by the Railroad Commission of Texas (RRC) must file permits, applications, reports and other information with the RRC. An operator who submits reports must comply with the laws of the State of Texas and all rules, regulations, and orders of the RRC.

In accordance with Statewide Rule 1, all operators, producers, refiners, and transporters are required to keep copies of records, forms, and documents submitted to the RRC for a period of three years from the filing date, or longer if required by another rule. This requirement equally applies to electronic data; therefore, operators must be able to reproduce these records should the need arise for the RRC or its representatives to inspect them.

Per Statewide Rule 59 (D) (1) (2), T-1 reports are to be filed on or before the last day of the calendar month following the month covered by the report.

The purpose of this user guide is to assist qualified oil and gas producers, gatherers, and transporters in correctly filing their T-1 Monthly Transportation & Storage Reports using Electronic Data Interchange (EDI). To file electronically, an operator must be approved by the RRC.

Filing T-1 reports electronically is optional. Therefore, an operator who is approved to file T-1 reports electronically may continue to submit T-1 reports in hard-copy form. Instructions for filing hard-copy forms is available from the Oil & Gas Forms Library.

2. Filing Procedures

2.1 Completing the MEFC and Contact Worksheet

To receive approval to file T-1s electronically, an operator must complete the Master Electronic Filing Certification (MEFC) and Contact Worksheet that are available from the RRC website.

The MEFC is used to satisfy signature requirements for electronic filing of the T-1 form. The Contact Worksheet provides RRC with information that is used to send EDI-related information, including status and error reports, to the operator.

After completing the two forms, they should be mailed to one of the following addresses:

The Texas Railroad Commission of Texas
Attn: Oil & Gas Division
P.O. Box 12967
Austin, Texas 78711-2967

The Texas Railroad Commission of Texas
Attn: Oil & Gas Division
1701 N. Congress
Austin, Texas 78701

2.2 Using Multiple Agents

An operator may use multiple agents to satisfy signature requirements when submitting T-1 files electronically.

Each agent who signs the **Master Electronic Filing Certification (MEFC)** provides a primary contact on the **Contact Worksheet**. The person listed as the primary contact can be the same person who signs the **MEFC**. When an operator is authorized to file T-1s electronically, the **MEFC**, the primary contact, and the technical contact (if provided on the **Contact Worksheet**) are linked together and assigned an *agent number* which is provided to the operator in the authorization letter. Because an operator can have more than one agent, it is important that the operator include the *agent number* when notifying the RRC of changes to an agent or contacts for the agent. They must also include the *agent number* on all EDI correspondence to the RRC to avoid possible confusion and significant delays.

Status reports and error listings are sent to each agent advising them of the results of their submitted file even though the information from all agents for an operator is stored on the RRC's database as one company. That's why the first record in an EDI file must be the Agent Record, and why it's imperative that it contain the correct agent information.

For example, operator **ABC** with P-5 number **123456** submits EDI T-1 files out of three regional offices. Each regional office mails an **MEFC** and **Contact Worksheet** and begins testing with the RRC. During the testing process, the RRC works with each office to resolve any problems with their EDI files. Once all problems are resolved, the regional office is assigned an agent number of 0001 for operator **123456** which is noted on the authorization letter sent to the primary contact for agent 0001. If other regional offices are authorized, they are assigned agent numbers 0002 and 0003, etc. When each regional office submits a T-1 EDI file, error and status listings are mailed back to the appropriate regional office, and information filed by all three offices collectively update as operator **ABC** with P-5 number **123456**.

3. File Description and Organization

There are seven record types that may need to be used when filing a T-1 report using EDI.

For each record type, the user guide provides a description of the general record layout detailing data items in each record, each data element's record position, size, and data type followed by a COBOL record layout which shows the logical structure of the record.

Following the record descriptions is a data dictionary detailing what each data item is and information pertaining to any special codes or requirements for the data element.

4. Format Considerations

Each record is 400 bytes (characters) long.

Each record must end with a carriage return (ASCII 13, HEX 0D) and a line feed (ASCII 10, HEX 0A).

One authorizing agent (AA) record must be supplied as the first record for each filing.

A company may file reports under more than one operator number. The reports should be processed as if filed by separate companies. There must be an authorizing agent (AA) and a total (Z99) record for each operator number.

Reports should not contain lower case characters. Only upper-case characters are acceptable.

Reports should not contain negative, signed, or floating-point numbers.

The name of an oil or gas field must appear exactly the same (punctuation, spaces, etc.) in all records and should be exactly as shown on the RRC proration schedule.

The record descriptions show "6E" as a valid district code. This code actually refers to the "East Texas" oil field in district 06. Oil production for this field may be reported using either the 06 or 6E district code.

When not being used for active data, all numeric data fields must contain zeros and all alphanumeric fields must contain spaces.

5. Record Layouts

5.1 Authorizing Agent record

The Authorizing Agent record is required and must be the first record in a T-1 file. The purpose of the Authorizing Agent record is to identify the filer and time period covered by the report.

5.1.1 Authorizing Agent general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'AA '
3	10 - 98	89	filler	alphanumeric	Must be spaces
4	99 - 102	4	Report Date	numeric	In Year, Month order. Don't include century.
5	103 - 105	3	filler	alphanumeric	Must be 'l, '
6	106 - 137	32	Authorizing Agent	alphanumeric	The name of the authorizing agent who signed the Master Electronic Filing Certificate (MEFC). The name must match exactly in spelling and punctuation.
7	138 - 239	102	filler	alphanumeric	Must be ' CERTIFY THAT THE FOLLOWING FILING COMPLIES WITH THE OPERATOR'S MASTER ELECTRONIC FILING CERTIFICATION'
8	240 - 400	161	filler	alphanumeric	Must be spaces

5.1.2 Authorizing Agent COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

				POSITION
01	AA-AUTHORIZING-AGENT-RECORD.			
03	AA-RECORD-ID.			
05	AA-OPERATOR-NUMBER	PIC 9(6).		1
05	AA-REPORT-TYPE	PIC X(3).		7
	88 AA-AGENT-REPORT		VALUE 'AA '.	
05	FILLER	PIC X(89).		10
05	AA-REPORT-DATE.			
	07 AA-REPORT-YEAR	PIC 9(2).		99
	07 AA-REPORT-MONTH	PIC 9(2).		101
03	FILLER	PIC X(3)	VALUE 'I, '.	103
03	AA-AUTHORIZING-AGENT	PIC X(32).		106
03	FILLER	PIC X(52).	VALUE	138
	' CERTIFY THAT THE FOLLOWING FILING COMPLIES WITH THE'			
03	FILLER	PIC X(50).	VALUE	190
	' OPERATOR'S MASTER ELECTRONIC FILING CERTIFICATION'			
03	FILLER	PIC X(161).		240

5.1.3 Authorizing Agent record data dictionary

1 AA-OPERATOR-NUMBER

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 AA-REPORT-TYPE

Must be 'AA' for authorizing agent records.

4 AA-REPORT-DATE

The production or effective date of the reports in this electronic filing in year, month order. Don't include century.

6 AA-AUTHORIZING-AGENT

The name of the authorizing agent who signed the Master Electronic Filing Certificate (MEFC). The name must match exactly in spelling and punctuation.

5.2 T-1 Page 1 record

The purpose of the T-1 Page 1 record is to provide a recap of receipts and deliveries reported on Pages 1A, 1B, 2, and 3 of the T-1 report.

5.2.1 T-1 Page 1 general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'T1'
3	10 - 98	89	filler	alphanumeric	Must be spaces
4	99 - 102	4	Report Date	numeric	In Year, Month order. Don't include century.
5	103 - 104	2	Registration	alphanumeric	The gatherer's registration identification number assigned by the RRC. The first two digits are the district, and the last four digits are the serial number. Valid values are: 01, 02, 03, 04, 05, 06, 6E, 7B, 7C, 08, 8A, 09, 10.
6	105 - 108	4	Registration	numeric	The last four digits of the gatherer's registration number.
7	109 - 113	5	Gatherer Code	alphanumeric	An alphanumeric code assigned to the gathering company by RRC.
8	114 - 145	32	Gatherer Name	alphanumeric	The gatherer name, taken from the Organization Report (Form P-5), that corresponds to the gatherer code.
9	146 - 177	32	Gatherer Address Dept	alphanumeric	Part of the gatherer address. This is for additional address information and is not required.

10	178 – 209	32	Gatherer Street	alphanumeric	The street or P.O. Box address of the gatherer
11	210 – 222	13	Gatherer City	alphanumeric	The city of the gatherer address.
12	223 – 224	2	Gatherer State	alphanumeric	The state of the gatherer address.
13	225 - 229	5	Gatherer Zip Code	numeric	The zip code of the gatherer address.
14	230 – 233	4	filler	alphanumeric	
15	234 – 242	9	Movable Balance	numeric	The moveable balance at the beginning of the month.
16	243 – 247	5	Frozen Stock	numeric	The total amount of stock frozen by the RRC at the beginning of the month.
17	248 – 255	8	Liquid Inline	numeric	The total amount of liquid inline at the beginning of the month
18	256 - 264	9	Total Stock	numeric	Balance available for movement
19	265 – 272	8	Total Crude	numeric	The sum of all oil lease receipts.
20	273 – 280	8	Total Condensate	numeric	The sum of all condensate receipts.
21	281 – 288	8	Total Receipts	numeric	The sum of the total crude oil lease receipts and total condensate lease receipts
22	289 – 296	8	Total Receipts	numeric	The sum of all actual receipts as reported on the T-1 Page 1-A report
23	297 – 305	9	Total All	numeric	The sum of the total of receipts from leases and receipts from other sources.
24	306 – 314	9	Total Beginning	numeric	The sum of the total stock at beginning of month and the total of all receipts.
25	315 – 323	9	Delivery Total	numeric	The sum of all actual deliveries as reported on the T-1 Page 1-B report.
26	324 – 330	7	Delivery Overage	numeric	Used to adjust moveable balance.
27	331 – 337	7	Delivery Shortage	numeric	Used to adjust moveable balance.

28	338 – 346	9	Delivery Adjusted	numeric	Delivery total plus or minus the shortage or overage needed for balancing.
29	347 – 355	9	Total Stock End	numeric	Total stock on hand at end of the month
30	356 – 360	5	Frozen Stock End	numeric	The total amount of stock frozen by the RRC.
31	361 – 368	8	Liquid Inline End	numeric	The total amount of liquid inline at the end of the month.
32	369 – 377	9	Movable Balance	numeric	The total stock on hand at the end of the month.
33	378 - 400	23	filler	alphanumeric	

5.2.2 T-1 Page 1 COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

			POSITION
01	T1-PAGE-1-RECORD.		
03	T1-RECORD-ID.		
05	T1-OPERATOR-NO	PIC 9(6).	1
05	T1-REPORT-TYPE	PIC X(3).	7
	88 T1-PAGE1-REPORT	VALUE 'T1 '.	
05	FILLER	PIC X(89).	10
05	T1-TRANSPORT-DATE.		
07	T1-TRANSPORT-YEAR	PIC 9(2).	99
07	T1-TRANSPORT-MONTH	PIC 9(2).	101
03	T1-REGISTRATION-ID.		
05	T1-REGISTRATION-DISTRICT	PIC X(2).	103
05	T1-REGISTRATION-NUMBER	PIC 9(4).	105
03	T1-GATHERER-CODE	PIC X(5).	109
03	T1-GATHERER-NAME	PIC X(32).	114
03	T1-GATHERER-DEPT-ADDRESS	PIC X(32).	146
03	T1-GATHERER-STREET-ADDRESS	PIC X(32).	178
03	T1-GATHERER-CITY	PIC X(13).	210
03	T1-GATHERER-STATE	PIC X(2).	223
03	T1-GATHERER-ZIPCODE	PIC 9(5).	225
03	FILLER	PIC X(4).	230
03	T1-MOVEABLE-BAL-BEG-MONTH	PIC 9(9).	234
03	T1-FROZEN-STOCK-BEG-MONTH	PIC 9(5).	243
03	T1-LIQ-INLINE-BEG-MONTH	PIC 9(8).	248
03	T1-TOTAL-STOCK-BEG-MONTH	PIC 9(9).	256
03	T1-TOTAL-CRUDE-LEASE-RECEIPT	PIC 9(8).	265
03	T1-TOTAL-CONDENSATE-LSE-RECPT	PIC 9(8).	273
03	T1-TOTAL-RECEIPTS-FROM-LEASES	PIC 9(8).	281
03	T1-TOTAL-RECEIPTS-OTHER-SOURCE	PIC 9(8).	289
03	T1-TOTAL-ALL-RECEIPTS	PIC 9(9).	297
03	T1-TOTAL-BEG-STOCK-PLUS-RECPTS	PIC 9(9).	306
03	T1-DELIVERY-TOTAL	PIC 9(9).	315
03	T1-DELIVERY-OVERAGE	PIC 9(7).	324
03	T1-DELIVERY-SHORTAGE	PIC 9(7).	331
03	T1-DELIVERY-ADJUSTED-TOTAL	PIC 9(9).	338
03	T1-TOTAL-STOCK-END-MONTH	PIC 9(9).	347
03	T1-FROZEN-STOCK-END-MONTH	PIC 9(5).	356
03	T1-LIQ-INLINE-END-MONTH	PIC 9(8).	361
03	T1-MOVEABLE-BAL-END-MONTH	PIC 9(9).	369
03	FILLER	PIC X(23).	378

5.2.3 T-1 Page 1 record data dictionary

1 T1-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 T1-REPORT-TYPE

Must be 'T1' for Page 1 records.

4 T1-TRANSPORT-DATE

The date the transportation information is for in year, month format. Don't include century.

5, 6 T1-REGISTRATION-ID

The gatherer's registration identification number assigned by the RRC. The first two digits are the district, and the last four digits are the serial number.

7 T1-GATHERER-CODE

An alphanumeric code assigned to the gathering company by RRC.

8 T1-GATHERER-NAME

The gatherer name, taken from the Organization Report (Form P-5), that corresponds to the gatherer code.

9 T1-GATHERER-DEPT-ADDRESS

This is for additional address information and is not required.

10 T1-GATHERER-STREET-ADDRESS

The street or P.O. Box address for the gatherer.

11 T1-GATHERER-CITY

The city of the address for the gatherer.

12 T1-GATHERER-STATE

The two-character state abbreviation of the address for the gatherer.

13 T1-GATHERER-ZIPCODE

The Zip Code of the address for the gatherer.

15 T1-MOVEABLE-BAL-BEG-MONTH

The moveable balance at the beginning of the month. Must match the closing stock from the previous month's report (must match T1-MOVEABLE-BAL-END-MONTH from the previous month).

- 16 T1-FROZEN-STOCK-BEG-MONTH**
The total amount of stock frozen by the RRC at the beginning of the month. Must match the frozen stock at the end of the previous month's report (must match T1-FROZEN-STOCK-END-MONTH from the previous month).
- 17 T1-LIQ-INLINE-BEG-MONTH**
The total amount of liquid inline at the beginning of the month. Must match the liquid in line from the previous month's report (must match T1-LIQ-INLINE-END-MONTH from the previous month).
- 18 T1-TOTAL-STOCK-BEG-MONTH**
Balance available for movement. The sum of beginning moveable balance, beginning frozen stock, and beginning liquid in line.
- 19 T1-TOTAL-CRUDE-LEASE-RECEIPT**
The sum of all oil lease receipts.
- 20 T1-TOTAL-CONDENSATE-LSE-RECPT**
The sum of all condensate receipts.
- 21 T1-TOTAL-RECEIPTS-FROM-LEASES**
The sum of the total crude oil lease receipts and total condensate lease receipts. The figure is in whole barrels and must match the total of all receipts reported on **T-1 page 2** (the sum of all T2-RECEIPTS reported on T2-PAGE-2-RECORD records).
- 22 T1-TOTAL-RECEIPTS-OTHER-SOURCE**
The sum of all actual receipts as reported on the **T-1 page 1-A** report (the figure must be the sum of all T1A-ACTUAL-RECEIPTS reported on T1A-PAGE-1A-RECORD records).
- 23 T1-TOTAL-ALL-RECEIPTS**
The sum of the total of receipts from leases and receipts from other sources.
- 24 T1-TOTAL-BEG-STOCK-PLUS-RECPTS**
The sum of the total stock at the beginning of the month plus the total of all receipts.
- 25 T1-DELIVERY-TOTAL**
The sum of all actual deliveries as reported on the **T-1 page 1-B** report (the figure must be the sum of all T1B-ACTUAL-DELIVERIES reported on T1A-PAGE-1B-RECORD records).
- 26 T1-DELIVERY-OVERAGE**
When the total end of month stock is greater than the actual amount in storage, an amount up to 1% of the total deliveries can be subtracted to adjust the balance.
- 27 T1-DELIVERY-SHORTAGE**

When the total end of month stock is less than the actual amount in storage, an amount up to 1% of the total deliveries can be added to adjust the balance.

28 T1-DELIVERY-ADJUSTED-TOTAL

Delivery total plus or minus the shortage or overage needed for balancing.

29 T1-TOTAL-STOCK-END-MONTH

Total stock on hand at the end of the month calculated by adding the stock at the beginning of the month to the total receipts for the month and subtracting the adjusted total deliveries.

30 T1-FROZEN-STOCK-END-MONTH

The total amount of stock frozen by the RRC.

31 T1-LIQ-INLINE-END-MONTH

The total amount of liquid inline at the end of the month.

32 T1-MOVEABLE-BAL-END-MONTH

The total stock on hand (end of the month) minus frozen stock (end of the month) minus liquid in line (end of the month). The figure must match the total stock in storage from **T-1 page 3** (the sum of all T3-NET-BARRELS-IN-STORAGE on T3-PAGE-3-RECORD records).

5.3 T-1 Page 1A record

The purpose of the T-1 Page 1A record is to report all receipts from other sources by an operator for the month being reported. Entries should be ordered by district, category, and company name. Categories are the following:

- 1) Frac Oil
- 2) Import
- 3) Other - Deliveries other than Frac Oil and Import

5.3.1 T-1 Page 1A general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'T1A'
3	10 - 11	2	District	numeric	District part of the gatherer's registration ID. Valid values are: 01, 02, 03, 04 ,05, 06, 07, 08, 09, 10, 11, 13, 14.
4	12	1	filler	alphanumeric	Must be spaces
5	13	1	Category of Receipt	alphanumeric	1 – Frac Oil 2 – Import 3 – Other
6	14 - 50	37	filler	alphanumeric	Must be spaces
7	51 - 82	32	Company Received From	alphanumeric	The name of the company from which the product was received.
8	83 - 98	16	filler	alphanumeric	Must be spaces
9	99 – 102	4	Transport Date	numeric	In Year, Month order. Don't include century.
10	103 – 134	32	Import Operator Address	alphanumeric	The street or PO Box address of the company from which the product was received.
11	135 – 147	13	Import Operator City	alphanumeric	The city of the company from which the product was received.
12	148 – 149	2	Import Operator State	alphanumeric	The state of the company from which the product was received.
13	150 - 154	5	Import Operator Zip Code	numeric	The zip code of the company from which the product was received.
14	155 – 158	4	filler	alphanumeric	
15	159 – 168	10	Import Operator Telephone	numeric	The telephone number of the company from which the product

					was received in area code, prefix, suffix order (no punctuation).
16	169 – 200	32	Facility Name	alphanumeric	
17	201 – 205	5	Oil Lease Number	numeric	
18	206 - 211	6	RRC Gas ID	numeric	
19	212 – 215	4	Form Name	alphanumeric	
20	216 – 217	2	Registration District	alphanumeric	Valid values are: 01, 02, 03, 04 ,05, 06, 6E, 7B, 7C, 08, 8A, 09, 10
21	218 – 221	4	Registration Serial Number	alphanumeric	
22	222 – 281	60	Comment	alphanumeric	
23	282 – 289	8	Actual Receipts	numeric	
24	290 – 400	111	filler	alphanumeric	

5.3.2 T-1 Page 1A COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

				POSITION
01	T1A-PAGE-1A-RECORD.			
03	T1A-RECORD-ID.			
05	T1A-OPERATOR-NO	PIC 9(6).		1
05	T1A-REPORT-TYPE	PIC X(3).		7
88	T1A-T1-PAGE1A-REPORT		VALUE 'T1A'.	
05	T1A-DISTRICT	PIC 9(2).		10
88	T1A-VALID-DISTRICT		VALUE 01,02,03,04,05, 06,07,08,09,10, 11,13,14.	
05	FILLER	PIC X(1).		12
05	T1A-CATETORY-OF-RECEIPT	PIC X(1).		13
88	T1A-FRAC-OIL		VALUE '1'.	
88	T1A-IMPORT		VALUE '2'.	
88	T1A-OTHER-RECEIPT		VALUE '3'.	
05	FILLER	PIC X(37).		14
05	T1A-COMPANY-RECEIVED-FROM	PIC X(32).		51
05	FILLER	PIC X(16).		83
05	T1A-TRANSPORT-DATE.			
07	T1A-TRANSPORT-YEAR	PIC 9(2).		99
07	T1A-TRANSPORT-MONTH	PIC 9(2).		101
03	T1A-IMPORT-OPER-ADDRESS	PIC X(32).		103
03	T1A-IMPORT-OPER-CITY	PIC X(13).		135
03	T1A-IMPORT-OPER-STATE	PIC X(2).		148
03	T1A-IMPORT-OPER-ZIPCODE	PIC 9(5).		150
03	FILLER	PIC X(4).		155
03	T1A-IMPORT-OPER-TELEPHONE	PIC 9(10).		159
03	T1A-FACILITY-NAME	PIC X(32).		169
03	T1A-RRC-NUMBER-OIL-LEASE	PIC 9(5).		201
03	T1A-RRC-NUMBER-GAS-RRC-ID	PIC 9(6).		206
03	T1A-RRC-NUMBER-FORM-NAME	PIC X(4).		212
03	T1A-RRC-NUMBER-REG-DISTRICT	PIC X(2).		216
03	T1A-RRC-NUMBER-REG-SERIAL-NO	PIC X(4).		218
03	T1A-RRC-NUMBER-COMMENT	PIC X(60).		222
03	T1A-ACTUAL-RECEIPTS	PIC 9(8).		282
03	FILLER	PIC X(111).		290

5.3.3 T-1 Page 1A record data dictionary

1 T1A-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 T1A-REPORT-TYPE

Must be 'T1A' for Page 1A records.

3 T1A-DISTRICT

District part of gatherer's registration ID assigned by RRC.
Valid values are: 01, 02, 03, 04 ,05, 06, 07, 08, 09, 10, 11, 13, 14.

5 T1A-CATEGORY-OF-RECEIPT

Indicates the receipt category of the delivery.

CODE CATEGORY DESCRIPTION

1	Frac Oil
2	Import
3	Other Receipt

7 T1A-COMPANY-RECEIVED-FROM

The name of the company from which the product was received.

9 T1A-TRANSPORT-DATE

The date the transportation information is for in year, month format. Don't include century.

10 T1A-IMPORT-OPER-ADDRESS

The street or PO Box address of the company from which the product was received.

11 T1A-IMPORT-OPER-CITY

The city of the address of the company from which the product was received.

12 T1A-IMPORT-OPER-STATE

The two-character state abbreviation of the address of the company from which the product was received.

13 T1A-IMPORT-OPER-ZIPCODE

The Zip Code of the address of the company from which the product was received.

15 T1A-IMPORT-OPER-TELEPHONE

The telephone number of the company from which the product was received. The format is area code, phone number prefix, phone number suffix. Do not include punctuation in the phone number.

16 T1A-FACILITY-NAME

Name of the facility from which the product was received. Use the following types of names for the given categories.

RECEIPT CATEGORY	TYPE OF FACILITY NAME
1 – Frac Oil	Lease name
2 – Import	Point or origin of crude being imported. Spell out the state or foreign country name.
3 – Other Receipt	Facility name

17 T1A-RRC-NUMBER-OIL-LEASE

Oil lease number of the lease from which liquid was received. Used only when the Category of Receipt is 'Frac Oil'.

18 T1A-RRC-NUMBER-GAS-RRC-ID

Gas RRC ID number of the gas well from which liquid was received. Used only when the Category of Receipt is 'Frac Oil'.

19 T1A-RRC-NUMBER-FORM-NAME

Name of the RRC form which gives the delivering company authority to deliver liquid (T-1, R-3, P18, etc.) Used only when the Category of Receipt is 'Other Receipt'.

20 T1A-RRC-NUMBER-REG-DISTRICT

District portion of the registration number of the facility that acknowledges the delivery. Used only when the Category of Receipt is 'Other'. Note: Use the normal alphanumeric district designation and **not** the special numeric district code that is used in T1A-DISTRICT. Valid values are: 01, 02, 03, 04 ,05, 06, 6E, 7B, 7C, 08, 8A, 09, 10.

21 T1A-RRC-NUMBER-REG-SERIAL-NO

Serial number portion of the registration number of the facility that acknowledges the delivery. Used only when the Category of Receipt is 'Other Receipt'.

22 T1A-RRC-NUMBER-COMMENT

When a receipt other than an 'Import' or 'Frac Oil' is made from a facility that does not have an assigned RRC number, an explanation must be given as to the source of the liquid and RRC authority covering this receipt.

23 T1A-ACTUAL-RECEIPTS

Actual receipts in net barrels.

5.4 T-1 Page 1B record

The purpose of the T-1 Page 1B record is to report all the deliveries made by an operator for the month being reported. Entries should be ordered by district, category, and company name.

Categories are the following:

- 1) Wholesale/Retail
- 2) Export
- 3) Frac oil delivery
- 4) Other delivery

5.4.1 T-1 Page 1B general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'T1B'
3	10 - 11	2	District	numeric	Valid values are: 01, 02, 03, 04 ,05, 06, 07, 08, 09, 10, 11, 13, 14.
4	12	1	filler	alphanumeric	Must be spaces
5	13	1	Category of Delivery	alphanumeric	1 – Wholesale/Retail 2 – Export 3 – Frac oil delivery 4 – Other delivery
6	14 - 50	37	filler	alphanumeric	Must be spaces
7	51 - 82	32	Company Delivered To	alphanumeric	The name of the company to which the product was delivered.
8	83 - 98	16	filler	alphanumeric	Must be spaces
9	99 – 102	4	Transport Date	numeric	In Year, Month order. Don't include century.
10	103 – 134	32	Export Operator Address	alphanumeric	The street or PO Box address of the company to which the product was delivered.
11	135 – 147	13	Export Operator City	alphanumeric	The city of the company to which the product was delivered.
12	148 – 149	2	Export Operator State	alphanumeric	The state of the company to which the product was delivered.
13	150 - 154	5	Export Operator Zip Code	numeric	The zip code of the company to which the product was delivered.
14	155 – 158	4	filler	alphanumeric	
15	159 – 168	10	Export Operator Telephone	numeric	The telephone number of the company to which the product was

					delivered in area code, prefix, suffix order (no punctuation).
16	169 – 200	32	Facility Name	alphanumeric	
17	201 – 204	4	Form Name	alphanumeric	
18	205 - 206	2	RRC District	alphanumeric	Valid values are: 01, 02, 03, 04 ,05, 06, 6E, 7B, 7C, 08, 8A, 09, 10.
19	207 – 210	4	RRC Serial Number	alphanumeric	
20	211 – 270	60	Comment	alphanumeric	
21	271 – 278	8	Actual Deliveries	numeric	
22	279 – 400	122	filler	alphanumeric	

5.4.2 T-1 Page 1B COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

			POSITION
01	T1B-PAGE-1B-RECORD.		
03	T1B-RECORD-ID.		
05	T1B-OPERATOR-NO	PIC 9(6).	1
05	T1B-REPORT-TYPE	PIC X(3).	7
88	T1B-T1-PAGE1B-REPORT	VALUE 'T1B'.	
05	T1B-DISTRICT	PIC 9(2).	10
88	T1B-VALID-DISTRICT	VALUE 01,02,03,04,05, 06,07,08,09,10, 11,13,14.	
05	FILLER	PIC X(1).	12
05	T1B-CATETORY-OF-DELIVERY	PIC X(1).	13
88	T1B-WHOLESALE-RETAIL	VALUE '1'	
88	T1B-EXPORT	VALUE '2'.	
88	T1B-FRAC-OIL-DELIVERY	VALUE '3'.	
88	T1B-OTHER-DELIVERY	VALUE '4'.	
05	FILLER	PIC X(37).	14
05	T1B-COMPANY-DELIVERED-TO	PIC X(32).	51
05	FILLER	PIC X(16).	83
05	T1B-TRANSPORT-DATE.		
07	T1B-TRANSPORT-YEAR	PIC 9(2).	99
07	T1B-TRANSPORT-MONTH	PIC 9(2).	101
03	T1B-EXPORT-OPER-ADDRESS	PIC X(32).	103
03	T1B-EXPORT-OPER-CITY	PIC X(13).	135
03	T1B-EXPORT-OPER-STATE	PIC X(2).	148
03	T1B-EXPORT-OPER-ZIPCODE	PIC 9(5).	150
03	FILLER	PIC X(4).	155
03	T1B-EXPORT-OPER-TELEPHONE	PIC 9(10).	159
03	T1B-FACILITY-NAME	PIC X(32).	169
03	T1B-RRC-NUMBER-FORM-NAME	PIC X(4).	201
03	T1B-RRC-NUMBER-DISTRICT	PIC X(2).	205
03	T1B-RRC-NUMBER-SERIAL-NO	PIC X(4).	207
03	T1B-RRC-NUMBER-COMMENT	PIC X(60).	211
03	T1B-ACTUAL-DELIVERIES	PIC 9(8).	271
03	FILLER	PIC X(122).	279

5.4.3 T-1 Page 1B record data dictionary

1 T1B-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 T1B-REPORT-TYPE

Must be 'T1B' for Page 1B records.

3 T1B-DISTRICT

District part of gatherer's registration ID assigned by RRC.
Valid values are: 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 13, 14.

5 T1B-CATEGORY-OF-DELIVERY

Indicates the delivery category for the report.

CODE	CATEGORY DESCRIPTION
1	Wholesale/Retail
2	Export
3	Frac oil delivery
4	Other delivery

7 T1B-COMPANY-DELIVERED-TO

The name of the company to which the product was delivered.

9 T1B-TRANSPORT-DATE

The date the transportation information is for in year, month format. Don't include century.

10 T1B-EXPORT-OPER-ADDRESS

The street or PO Box address of the company to which the product was delivered.

11 T1B-EXPORT-OPER-CITY

The city of the address of the company to which the product was delivered.

12 T1B-EXPORT-OPER-STATE

The two-character state abbreviation of the address of the company to which the product was delivered.

13 T1B-EXPORT-OPER-ZIPCODE

The Zip Code of the address of the company to which the product was delivered.

15 T1B-EXPORT-OPER-TELEPHONE

The telephone number of the company to which the product was delivered. The format is area code, phone number prefix, phone number suffix. Do not include punctuation in the phone number.

16 T1B-FACILITY-NAME

Name of the facility where the delivery was made. Use the following types of names for the given categories:

DELIVERY CATEGORY	TYPE OF FACILITY NAME
1 – Wholesale/Retail	No facility name necessary
2 – Export	Destination point of crude or products being exported. Spell out the state or foreign country name.
3 – Frac oil delivery	Facility name
4 – Other delivery	Facility name

17 T1B-RRC-NUMBER-FORM-NAME

Name of RRC form which gives the receiving company authority to receive liquid. (Used only for the ‘Other delivery’ category).

18 T1B-RRC-NUMBER-DISTRICT

District portion of the registration number of the facility to which the product was delivered. Used only for the ‘Other delivery’ category. Note: Use the normal alphanumeric district designation and **not** the special numeric district code that is used in T1B-DISTRICT. Valid values are: 01, 02, 03, 04, 05, 06, 6E, 7B, 7C, 08, 8A, 09, 10.

19 T1B-RRC-NUMBER-SERIAL-NO

Serial number portion of the registration number of the facility to which the product was delivered. Used only for the ‘Other delivery’ category.

20 T1B-RRC-NUMBER-COMMENT

When delivery other than ‘Wholesale/Retail’ or ‘Export’ is made to a facility not required to have an RRC number, a statement or explanation showing the purpose should be provided.

21 T1B-ACTUAL-DELIVERIES

The actual delivery in net barrels.

5.5 T-1 Page 2 record

The purpose of the T-1 Page 2 record is to report all receipts from leases by an operator for the month being reported. Entries should be ordered by district, field name, operator name, and then by oil lease number, gas well identification number, or commingling permit number.

5.5.1 T-1 Page 2 general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'T2'
3	10 - 11	2	District	numeric	Valid values are: 01, 02, 03, 04 ,05, 06, 07, 08, 09, 10, 11, 13, 14.
4	12 - 13	2	filler	alphanumeric	Must be spaces
5	14 - 18	5	Commingle Permit Number	numeric	Do not include lease number or gas well identification number if providing a commingling permit number.
6	19 - 50	32	Field name	alphanumeric	
7	51 - 82	32	Producer Operator Name	alphanumeric	
8	83	1	Oil Gas Permit Code	alphanumeric	
9	84 - 88	5	Oil Lease Number	numeric	
10	89 - 94	6	Gas RRC ID	numeric	
11	95 - 98	4	filler	alphanumeric	Must be spaces
12	99 – 102	4	Transport Date	numeric	In Year, Month order. Don't include century.
13	103 – 134	32	Lease name	alphanumeric	
14	135 – 141	7	Receipts	numeric	
15	142 – 147	6	Adjustments	numeric	
16	148	1	asterisk	alphanumeric	This must contain either a space or '*'.
17	149 – 400	252	filler	alphanumeric	

5.5.2 T-1 Page 2 COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

		POSITION
01	T2-PAGE-2-RECORD.	
03	T2-RECORD-ID.	
05	T2-OPERATOR-NO	PIC 9(6). 1
05	T2-REPORT-TYPE	PIC X(3). 7
88	T2-T1-PAGE2-REPORT	VALUE 'T2 '.
05	T2-DISTRICT PIC 9(2).	10
88	T2-VALID-DISTRICT	VALUE 01,02,03,04,05, 06,07,08,09,10, 11,13,14.
05	FILLER	PIC X(2). 12
05	T2-COMMINGLE-PERMIT-NUMBER	PIC 9(5). 14
05	T2-FIELD-NAME	PIC X(32). 19
05	T2-PRODUCER-OPERATOR-NAME	PIC X(32). 51
05	T2-OIL-GAS-OR-PERMIT-CODE	PIC X(1). 83
88	T2-OIL-LEASE-REPORT	VALUE '1'
88	T2-GAS-WELL-REPORT	VALUE '2'.
88	T2-COMMINGLE-PERMIT-REPORT	VALUE '3'.
05	T2-OIL-LEASE-NO	PIC 9(5). 84
05	T2-GAS-WELL-RRC-ID	PIC 9(6). 89
05	FILLER	PIC 9(4). 95
05	T2-TRANSPORT-DATE.	
07	T2-TRANSPORT-YEAR	PIC 9(2). 99
07	T2-TRANSPORT-MONTH	PIC 9(2). 101
03	T2-LEASE-NAME	PIC X(32). 103
03	T2-RECEIPTS	PIC 9(7). 135
03	T2-ADJUSTMENTS	PIC 9(6). 142
03	T2-ASTERISK	PIC X(1). 148
03	FILLER	PIC X(252). 149

5.5.3 T-1 Page 2 record data dictionary

1 T2-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 T2-REPORT-TYPE

Must be 'T2' for page 2 records.

3 T2-DISTRICT

District part of gatherer's registration ID assigned by RRC.
Valid values are: 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 13, 14.

5 T2-COMMINGLE-PERMIT-NO

The commingle permit number assigned to the oil lease or gas ID by the RRC.

6 T2-FIELD-NAME

The field name exactly as shown on the RRC proration schedule.

7 T2-PRODUCER-OPERATOR-NAME

The producer operator name as filed on the Organization Report (Form P-5).

8 T2-OIL-GAS-OR-PERMIT-CODE

Indicates the type of report being filed. It can be either for an oil lease, a gas well, or for a commingle permit.

CODE	DESCRIPTION
1	Oil lease report
2	Gas well report
3	Commingle permit report

9 T2-OIL-LEASE-NO

Must be a valid five-digit, RRC-assigned oil lease number. If this report pertains to a gas well, this field must contain zeros.

10 T2-GAS-WELL-RRC-ID

Must be a valid six-digit, RRC-assigned gas identification number. If this report pertains to an oil lease, this field must contain zeros.

12 T2-TRANSPORT-DATE

The date the transportation information is for in year, month format. Don't include century.

13 T2-LEASE-NAME

The lease name exactly as shown on the RRC proration schedule.

14 T2-RECEIPTS

The grand total amount picked up from the lease in whole barrels.

15 T2-ADJUSTMENTS

All cumulative transporter runs from leases in excess of allowable plus legal storage.

16 T2-ASTERISK

If cumulative overrun has been reduced from the previous month, indicate this by placing an asterisk here; otherwise, this must contain a space.

5.6 T-1 Page 3 record

The purpose of the T-1 Page 3 record is to provide a detail statement of stock on hand by an operator for the month being reported.

5.6.1 T-1 Page 3 general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 - 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 - 9	3	Report Type	alphanumeric	Must be 'T3'
3	10 - 11	2	District	numeric	Valid values are: 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 13, 14.
4	12	1	filler	alphanumeric	Must be spaces
5	13	1	Type of Stock	alphanumeric	1 – Crude 2 – Gasoline 3 – Kerosene 4 – Fuel oil 5 – Natural gas 6 – Miscellaneous products 7 – Oil in-line
6	14 - 98	85	filler	alphanumeric	Must be spaces
7	99 – 102	4	Transport Date	numeric	In Year, Month order. Don't include century.
8	103 – 110	8	Net Barrels in Storage	numeric	
9	111 – 117	7	Tank Number	alphanumeric	
10	118 – 149	32	Tank Location	alphanumeric	
11	150 – 400	251	filler	alphanumeric	

5.6.2 T-1 Page 3 COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

		POSITION
01	T3-PAGE-3-RECORD.	
03	T3-RECORD-ID.	
05	T3-OPERATOR-NO	PIC 9(6). 1
05	T3-REPORT-TYPE	PIC X(3). 7
88	T3-T1-PAGE3-REPORT	VALUE 'T3 '.
05	T3-DISTRICT	PIC 9(2). 10
88	T3-VALID-DISTRICT	VALUE 01,02,03,04,05, 06,07,08,09,10, 11,13,14.
05	FILLER	PIC X(1). 12
05	T3-TYPE-OF-STOCK	PIC X(1). 13
88	T3-CRUDE	VALUE '1'
88	T3-GASOLINE	VALUE '2'.
88	T3-KEROSENE	VALUE '3'.
88	T3-FUEL-OIL	VALUE '4'.
88	T3-NATURAL-GASOLINE	VALUE '5'.
88	T3-MISC-PRODUCTS	VALUE '6'.
88	T3-OIL-IN-LINE	VALUE '7'.
05	FILLER	PIC X(85). 14
05	T3-TRANSPORT-DATE.	
07	T3-TRANSPORT-YEAR	PIC 9(2). 99
07	T3-TRANSPORT-MONTH	PIC 9(2). 101
03	T3-NET-BARRELS-IN-STORAGE	PIC 9(8). 103
03	T3-TANK-NUMBER	PIC X(7). 111
03	T3-TANK-LOCATION	PIC X(32). 118
03	FILLER	PIC X(251). 150

5.6.3 T-1 Page 3 record data dictionary

1 T3-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 T3-REPORT-TYPE

Must be 'T3' for page 3 records.

3 T3-DISTRICT

District part of gatherer's registration ID assigned by RRC.
Valid values are: 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 13, 14.

5 T3-TYPE-OF-STOCK

Indicates the type of stock being reported.

CODE	TYPE OF STOCK
1	Crude
2	Gasoline
3	Kerosene
4	Fuel oil
5	Natural gas
6	Miscellaneous products
7	Oil in-line

7 T3-TRANSPORT-DATE

The date the transportation information is for in year, month format. Don't include century.

8 T3-NET-BARRELS-IN-STORAGE

The total volume of stock in storage in whole barrels.

9 T3-TANK-NUMBER

The transporter assigned tank number.

10 T3-TANK-LOCATION

The general location of the tank.

5.7 Totals record

The purpose of the totals record is to report the number of each report record type in the submitted file to help verify that all records that were intended to be submitted have been included in the file.

5.7.1 Totals general record layout

Item #	Position	Length	Data Element	Data Type	Notes
1	1 – 6	6	Operator Number	numeric	The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).
2	7 – 9	3	Report Type	alphanumeric	Must be 'Z99'
3	10 – 102	93	filler	alphanumeric	Must be spaces
4	103 – 126	24	filler	numeric	Must be zeros
5	127 – 132	6	Total T1 Page 1 Records	numeric	
6	133 – 138	6	Total T1 Page 1A Records	numeric	
7	139 – 144	6	Total T1 Page 1B Records	numeric	
8	145 – 150	6	Total T1 Page 2 Records	numeric	
9	151 – 156	6	Total T1 Page 3 Records	numeric	
10	157 – 196	40	filler	numeric	Must be zeros
11	197 – 400	204	filler	alphanumeric	

5.7.2 Totals COBOL record layout

The position numbers on the right-hand side give the beginning position for the data item.

					POSITION
01	Z99-TOTALS-RECORD.				
03	Z99-RECORD-ID.				
05	Z99-OPERATOR-NO	PIC 9(6).			1
05	Z99-REPORT-TYPE	PIC X(3).			7
88	Z99-RECORD-TOTALS		VALUE 'Z99'.		
05	FILLER	PIC X(93).			10
03	FILLER	PIC 9(24).			103
03	Z99-TOTAL-PAGE-1-RECORDS	PIC 9(6).			127
03	Z99-TOTAL-PAGE-1A-RECORDS	PIC 9(6).			133
03	Z99-TOTAL-PAGE-1B-RECORDS	PIC 9(6).			139
03	Z99-TOTAL-PAGE-2-RECORDS	PIC 9(6).			145
03	Z99-TOTAL-PAGE-3-RECORDS	PIC 9(6).			151
03	FILLER	PIC 9(40).			157
03	FILLER	PIC X(204).			197

5.7.3 Totals record data dictionary

1 Z99-OPERATOR-NO

The operator number assigned to the company by the RRC. Taken from the Organization Report (Form P-5).

2 Z99-REPORT-TYPE

Must be 'Z99' for totals records.

5 Z99-TOTAL-PAGE-1-RECORDS

The total number of T-1 Page 1 report records in the file (the total number of **T1-PAGE-1-RECORD** records).

6 Z99-TOTAL-PAGE-1A-RECORDS

The total number of T-1 Page 1A report records in the file (the total number of **T1-PAGE-1A-RECORD** records).

7 Z99-TOTAL-PAGE-1B-RECORDS

The total number of T-1 Page 1B report records in the file (the total number of **T1-PAGE-1B-RECORD** records).

8 Z99-TOTAL-PAGE-2-RECORDS

The total number of T-1 Page 2 report records in the file (the total number of **T1-PAGE-2-RECORD** records).

9 Z99-TOTAL-PAGE-3-RECORDS

The total number of T-1 Page 3 report records in the file (the total number of **T1-PAGE-3-RECORD** records).

6. Status and Error Listings

Each electronic filing generates a status listing indicating a successful electronic filing and possibly an error report identifying problems which caused an unsuccessful electronic filing. The results are emailed to the operator using the email address provided on the Contact Worksheet and are sent the next business day after the information is uploaded to the RRC systems.

A **Status Listing** generated for each electronic filing is a summary of what was filed and processed at the Commission. The listing details the following items:

- The number of records the operator indicated *should* be in the file.
- The number of records *actually* found in the file.
- The number of records that was previously filed electronically.
- A summary of the number of errors found while processing the file.
- The total number of errors found in the file.

The status listing may also have some remarks at the bottom of the listing. These remarks may be **warning** messages or **problem** messages that cause the T-1 report to be rejected (such as too many errors found while processing the file). **Warning** messages are prefixed with the word **WARNING** and normally do not affect accepting the electronic filing but may indicate a situation that needs to be corrected.

Problem messages normally contain the reason why a T-1 report was not processed and may require a phone call from RRC personnel to be resolved.

Error Listing

The error listing is a detailed report of errors found for each record in the filing. Although a record may have multiple errors, only the first error found is counted. The error that is counted is indicated by the error severity symbol on the far-left hand side of the listing. The most severe errors are checked for first. There are two types of severe errors: DROPPED and ERROR.

7. File Rejection

Sometimes an entire T-1 file is rejected. The two most common reasons for file rejection are agent mismatch and too many errors.

Agent mismatch

An agent mismatch occurs when the agent in the Agent Record (AA-AUTHORIZING-AGENT in the AA-AUTHORIZING-AGENT-RECORD) does not match the primary or alternate agent supplied by the operator on the MEFC. The agent on the active MEFC and the agent on the Agent

Record (Record type = AA) must match exactly in spelling and punctuation; otherwise, none of the records on the file are processed.

Too many errors

Having too many errors will also cause the entire T-1 file to be rejected. If the total errors exceed the error variance, all records in the file are dropped. Error variance is explained next.

Error and Form Variances

There are two types of variances: error and form.

The error variance is the percentage of records in a T-1 file that can be in error but not cause the entire T-1 file to be rejected. For most operators, the error variance is 10 percent. When the number of errors exceeds the error variance, all records are dropped.

Form variance is the percentage of the total number of records filed that can be over or under the total number of records *previously* filed by the operator. If the total number of records is not within the form variance range, the operator sees a warning message on the status listing, but the file is not rejected. The variance may indicate that records are missing (which would cause an underage of the variance) or that there are duplicate records in the file (which would cause an overage of the variance).

8. Correcting errors

The most severe errors indicated by the ****DROPPED=>** notation on the error listing will cause a record to be dropped. A dropped record is not processed; therefore, there will be no record that the information was ever filed at the Commission.

Dropped records normally require the operator to send in a paper report for the information that was dropped before the T-1 filing deadline.

Errors that are not severe enough to drop a record are indicated by the ****ERROR=>** notation on the error listing. Records with this notation are processed but will normally require a paper report be filed to correct the problem.