**M E M O R A N D U M**

**TO:** John E. Caudle, Director

**THRU:** Travis L. Wootton, Manager, Applications and Permits

Team Coordinator Name, Team Coordinator Title

**FROM:** Reviewer Name, Title

**SUBJECT:** Permittee

 Mine Name, Permit No. <number>

 Temporary Cessation of Operations

 Mine Area, Acres

**DATE:** Date

<Permittee> submitted notice of a temporary cessation of operations (TCO) in the <mine area> Area by letter dated <date>. No application-filing fee is required because the TCO is not considered a revision to the operation plan due to the intermittent nature of the approved mining operation in the affected area. Below is a summary of the application and my technical review.

PROPOSAL SUMMARY

<Summary of the application to be inserted here. Include general description of the TCO, reason for the TCO, activities that will continue during the cessation, and the maps/figures/tables included.>

TECHNICAL REVIEW SUMMARY

The proposed <acres>-acre TCO in the <mine area> Area was not identified in the approved permit. Due to the intermittent nature of approved mining operations in the <mine area> Area, this TCO notification was not reviewed as a revision to the approved operation plan.

| **Regulation** | **Location** | **Meets Requirements** |
| --- | --- | --- |
| §12.71 |  | Yes or No |
| Notes/Comments:  |
| §12.108 |  | Yes or No |
| Notes/Comments: A $500 revision application-filing fee was not provided and none is required since this notification is not considered to be a revision to the approved operation plan.   |
| §12.117 |  | Yes or No |
| Notes/Comments: The area is located on Tract Nos. <tract numbers>, all of which are surface-owned by <describe ownership>.  |
| §12.125(2) |  | Yes or No |
| Notes/Comments: <describe impacts to sites listed, or eligible for listing, on the National Register of Historic Places>  |
| §12.142(2)(C)§12.145(b)(2) |  | Yes or No |
| Notes/Comments: The area is area bonded as <describe bonding>.  |
| §12.145(b)(3) |  | Yes or No |
| Notes/Comments: <describe whether changes to the approved postmine topography are necessary>  |
| §12.146 |  | Yes or No |
| Notes/Comments: <describe whether changes to the approved PHC are necessary>  |
| §12.344 |  | Yes or No |
| Notes/Comments: Existing sedimentation Pond <structure name> controls all runoff from the area. |
| §12.382(7) |  | Yes or No |
| Notes/Comments: <describe any existing active pipelines in or near the TCO area> |
| §12.397(b) |  | Yes or No |
| Notes/Comments: <describe TCO and impacts to operation plan> |

|  |  |
| --- | --- |
| Recommend approval of the application? | Yes |
| Conditions to approval? (if Yes, describe) | No |

<reviewer name>

<reviewer initials>

File Ref. No. <file reference number>

Date

# Sent by Email and First-Class Mail

<Permit Contact>

<Permit Contact Title>

<Permit Contact Company Name>

<Address>

<City>, Texas <zip code>

RE: Permittee

Mine Name, Permit No. <number>, Revision No. <number>

Temporary Cessation of Operations

Mine Area, Acres

Dear <contact name>:

Review of your letter dated <date>, providing notification of a temporary cessation of operations (TCO) covering <acres> acres in the <mine area> Area, has been completed. The application is considered complete and accepted for filing.

The proposed TCO was not anticipated in Permit No. <permit number>, but it was not reviewed as a revision to the approved operation plan because of the intermittent nature of approved mining activities in the <mine area> Area. <Permittee> indicates that <explain need for the TCO>. Mining operations in the TCO area are not expected to resume until <date>. <Permittee> must notify the Commission when mining resumes in the TCO area.

The requirements of §12.397 have been met for this TCO. The TCO notification is hereby acknowledged to extend to <date>.

Enclosed is a copy of the Staff review memorandum for this TCO notice. Should there be any questions, please do not hesitate to call me or <permit coordinator>, technical review coordinator for this project.

Sincerely,

John E. Caudle, Director

Surface Mining and Reclamation Division

JEC/<reviewer initials>

Enclosure

File Ref. No. <file reference number>