



## GUIDANCE FOR REQUIRED T-4 DOCUMENTATION

Permit Type	<a href="#">Cover Letter</a>	<a href="#">Form T-4B Transfer Certification</a>	<a href="#">Non-Utility Certificate</a>	<a href="#">Overview Map</a>	<a href="#">Digital Shapefiles</a>	Permit Work for Other Permit(s)	<a href="#">Form PS-48 New Construction Report</a>
<b>New Pipeline, New Permit</b>	Required		May be required for Gas permits	Required	Required		See <a href="#">16 TAC § 8.115</a> for applicability
<b>New Permit, Pipeline Transferred from existing permit</b>	Required	Required	May be required for Gas permits	Required	Required	Required, within 30 days of transfer	
<b>Total Transfer (Operator Change)</b>	Required	Required	May be required for Gas permits			Required, within 30 days of transfer	
<b>Total Transfer/Merge - Full Transfer into Acquiring Operator existing permit</b>	Required	Required	May be required for Gas permits	Required	Required	Required, within 30 days of transfer	
<b>Partial Transfer, to/from existing permit</b>	Required	Required	May be required for Gas permits	Required	Required	Required, within 30 days of transfer	
<b>Amend, adding/removing pipeline, to/from existing permit within the same operator</b>	Required		May be required for Gas permits	Required	Required		See <a href="#">16 TAC § 8.115</a> for applicability
<b>Renewal</b>	Required			Required			
<b>Inactivate Permit</b>	Required						
Notes:	<a href="#">Check our Permitting &amp; Mapping Help Documentation for requirements</a>	Acquiring Operator signs top of form, Divesting Operator signs bottom	NUC required for operators of private gas lines who may otherwise look like a Gas Utility		<a href="#">Mapping Presentation Overview Webinar</a>		

For help with a permit application, visit the Commission's [Permitting and Mapping website](#) or email the Permitting Department at [POPS@rrc.texas.gov](mailto:POPS@rrc.texas.gov).